

Awards Interviews

Silver and Gold Medals/Scholarships/All-Stars

Time Line:

1. June: Committee meets to discuss proposed changes.
2. July: Submit proposed changes to Council for discussion.
3. August: Council votes and approves application, interview questions and selection process.
4. September: Applications with an article should be in the County newsletter.
5. October: Reminder in newsletter of deadline and of mandatory meeting for every club to attend, the mandatory meeting date is usually set after the application deadline.
6. November (early): Applications are filled out by the member, turned into their CCL, the CCL attaches a cover sheet that ID's all of the applicant names and phone numbers, as well as the adult club representative, and turns the packet into the office.
7. November (mid): the adult representative from each club attends the mandatory meeting to organize the evaluation and selection event.
8. November (late): the club representative provides committee with judges list.
9. December: Post cards are sent to applicants that identify the interview and selection details.
10. Week prior to event: Confirm judges and candidates by phone. Gather judging sheets, criteria sheets, applications and all needed supplies.

Interview Day:

1. January, 8am – 12 noon, depending on numbers.
2. Prepare facility.
3. Have judges arrive 45 to 60 minutes prior to candidates for an orientation.
4. Have candidates check-in and direct them to their proper location. Candidates should wait outside their room until called in by the judges.
5. Provide refreshments for the judges. A light breakfast and possible lunch depending on the length of the day.
6. Candidates that do not show the day of the interviews will need to re-apply the following year. In the event that judges are not available for the interview day, judges can elect to make separate arrangements with the candidates. However, all interviews must be completed by February 1.

Awards:

1. Judging sheets are returned to the selection chair and are tallied and the medals ordered. The County Council pays for the medals.
2. Post cards are mailed out to all the candidates identifying when the awards will be presented at the county awards night in June.
3. Winners are announced at the awards night, which is coordinated by the All-stars and county leadership team.

Bronze Medals:

1. January: Applications available in newsletter.

2. January - early March: Applications are completed and turned into the members Community Club Leader. Interviews are then completed at the club level.
3. Mid March: the Community Club Leader completes the medal award winner form for their club and provides it to the UCCE Office.
4. Medal winners are announced at the county awards night in June